

Policy**PL-25****SNAS POLICY FOR SUBCONTRACTS**

Approved by: **Mgr. Martin Senčák**
Director

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PURPOSE:

This document stipulates the SNAS policy for subcontracts.

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By coming into force of this PL expired the validity of RR-P25 from 18.09.2013.

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1 POLICY

SNAS carries out some its cross-border accreditation activities on a basis of subcontract or carries out an accreditation activity on a basis of subcontract which required another accreditation body (AB).

Subcontract is possible to perform only on a basis of the valid Contracting Agreement signed by both accreditation bodies.

1.1 SNAS – ORDERING PARTY OF A SUBCONTRACT

1.1.1 SNAS makes use of assessment on a basis of subcontract only in the frame of cross border accreditation activities in following cases :

- a) if SNAS granted an accreditation to a foreign conformity assessment body (CAB) on a basis of permission of a local accreditation body (LAB) which
 - is a signatory to the EA MLA/BLA and/or ILAC MRA and/or IAF MLA in the relevant field of accreditation, SNAS notifies LAB of a planned surveillance and asks for carrying out a surveillance by means of subcontract before the accreditation granted by SNAS expires or asks for transfer of its accreditation under LAB administration;
 - is not a signatory to the EA MLA/BLA and/or ILAC MRA and/or IAF MLA in the given field of accreditation, SNAS offers LAB cooperation and possibility to participate in SNAS assessment as an observer;
- b) if a CAB established on the Slovak territory has localities abroad where
 - key activities are carried out or
 - key activities are not carried out but they should be witness assessed, SNAS contacts LAB which
 - is a signatory to the EA MLA/BLA and/or ILAC MRA and/or IAF MLA in the given field of accreditation and asks it for carrying out of subcontracted assessment;
 - is not a signatory to the EA MLA/BLA and/or ILAC MRA and/or IAF MLA in the given field of accreditation and offers LAB cooperation and possibility to participate in SNAS assessment as an observer.

1.1.2 SNAS does not carry out any decision making activity or assessment/reassessment of the CAB headquarters on a basis of subcontract the aim of which would be accreditation granting.

1.1.3 For assessment on a basis of subcontract, SNAS uses only a subcontractor who is a signatory to the EA MLA/BLA, ILAC MRA and/or IAF MLA in a given field.

1.2 SNAS - SUBCONTRACTOR

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1.2.1 SNAS carries out an subcontracted assessment:

- a) of CAB located in the country of a foreign accreditation body (FAB), if FAB asks to do it for various reasons (e.g. lack of capacity, or suspending/withdrawing/reducing scope of its signatory to the MLA/BLA/MRA, or FAB does not cover required field of accreditation or until now is not the MLA/BLA/MRA signatory in this field;
- b) if FAB asks SNAS to carry out planned surveillance on a basis of subcontract in the frame of accreditation granted by FAB in a Slovak CAB which was granted accreditation by FAB in the past;
- c) if FAB asks SNAS to carry out assessment of a critical locality on the Slovak territory, where a CAB accredited by FAB carries out/does not carry out key activities, or if FAB asks to carry out witnessing assessment in territory of Slovakia.

1.2.2 SNAS carries out assessment strictly according to requirements of ordering party in accordance with provisions of a Contracting Agreement mutually signed and in accordance with mandatory requirements for accreditation bodies accrediting CAB.

2 RELATED DOCUMENTS

ISO/IEC 17011: General Requirements for Accreditation Bodies Accrediting Conformity Assessment Bodies

ILAC-G21: Cross Frontier Accreditation — Principles for Cooperation

Signatories to the ILAC Mutual Recognition Arrangement (www.ilac.org)

IAF MD12: Assessment of Certification activities for Cross-Frontier Accreditation

IAF Member List (www.iaf.nu)

EA-2/13: EA Cross Border Accreditation Policy and Procedure for Cross Border Cooperation between EA Members (PL-04)

EA/INF-03: EA Multilateral and Bilateral Agreements and Signatory Lists

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