



SNAS

SLOVENSKÁ NÁRODNÁ AKREDITAČNÁ SLUŽBA

Karľoveská 63, P. O. Box 74, 840 00 Bratislava 4

Policy

PL-47

**SNAS POLICY AND PROCEDURE ON THE
ASSESSMENT OF CERTIFICATION BODIES
CERTIFYING OCCUPATIONAL HEALTH AND
SAFETY MANAGEMENT SYSTEMS ACCORDING
TO STANDARD ISO 45001: 2018**

Approved by: **Mgr. Martin Senčák**
Director

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**PURPOSE:**

This document determines the SNAS policy and procedure on transition to the accreditation of certification bodies certifying occupational health and safety management systems according to ISO 45001: 2018.

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Date of elaboration: **12.04.2018**

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1 POLICY

SNAS assesses the competence of certification bodies certifying the occupational health and safety management systems (OH&SMS) according to the requirements of the standard ISO/IEC 17021-1.

New standard ISO 45001: 2018 was published on March 2018 which replaces the standard OHSAS 18001: 2007.

SNAS in accordance with the resolution 2016 – 15 adopted on 30. IAF General Assembly (Resolution 2016 – 15 Agenda Item 9) on November 04, 2016, set the three-year transition period for implementation of the ISO 45001: 2018 **which is ending on March 12, 2021**. To this date, all accredited CBs, which meet the requirements of ISO/IEC 17021-1: 2015 have to demonstrate competence to perform certification OH&SMS according to standard ISO 45001: 2018. These requirements will be verified by SNAS and in the case of their fulfilment, SNAS decides to issue the accreditation for certification OH&SMS according to standard ISO 45001: 2018.

2 ASSESSMENTS PROCEDURE AND TERMS

On the basis of the application for accreditation or reaccreditation, SNAS will assess the compliance with the requirements of ISO/IEC 17021-1: 2015 for performing of certification according to standard ISO 45001: 2018 from **July 01, 2018**.

CBs accredited for certification of OH&SMS according to standard OHSAS 18001: 2007 shall notify SNAS in written form **until September 11, 2018** at the latest, whether they have implemented in their management system the requirements for certification according to ISO 45001: 2018 or notify the date when they will implement these requirements; however, **no later than on March 11, 2020**.

In the case of CBs accredited to OHSAS 18001: 2007, which issue only OHSAS 18001: 2007 accredited certificates, SNAS will conduct on-site assessments in the framework of regular assessments or at least documentation review for a minimum of one assessor man-day. Followed by:

- a. if the result of the assessment/review is positive, issue a new accreditation certificate;
- b. if the result is negative, SNAS will decide about any additional evaluation needed (i.e. additional documentation review or on-site assessment or witness assessment).

In any case, except for those where the witness assessment was conduct prior to the issue of the certificate of accreditation, SNAS will require that the first audit carried out by the CB according to ISO 45001: 2018 be the subject of a witness assessment.

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In the case of CB accredited to OHSAS 18001: 2007, which issue both accredited and non-accredited OHSAS 18001: 2007 certificates, SNAS will decide on the process of transition to ISO 45001 individually, one of two options:

- documentation review and conducting a witness assessment;
- an on-site assessment in the framework of regular or extraordinary assessments and the conducting a witness assessment.

All assessments for verification of implementation of the requirements for certification according to ISO 45001: 2018 will be carried out until **November 11, 2020**, at the latest.

The CBs accredited for certification of OH&SMS must demonstrate the fulfilling all requirements for the certification according to the standard ISO 45001: 2018 within **January 11, 2021** and SNAS will decide to issue the accreditation for OH&SMS certification according to the standard ISO 45001: 2018 **no later than March 11, 2021**.

The findings from the assessments will be classified in accordance with the system published by SNAS and they must be resolved within a period according to the Act. No. 505/2009 Coll. on the accreditation of the conformity assessment bodies (including amendments to certain acts), as amended, but not later than two months after they were identified and recorded.

Notes1: Certificates of accreditation issued during the transitional period will include two standards, i.e. OHSAS 18001: 2007 and ISO 45001: 2018. Certificates of accreditation issued for OH&SMS certification according to OHSAS 18001: 2007 will be canceled after March 12, 2021.

Notes2: Certificates issued during the transitional period in accordance with OHSAS 18001: 2007 must be of limited validity only until the end of the transitional period, i.e. to March 12, 2021.

Notes3: CBs have to together with the request for documentation review or on-site assessment to deliver to SNAS:

- statement about type of OH&SMS certificates issued (only accredited or accredited and non-accredited);
- a quality manual;
- procedure for OH&SMS certification;
- migration plans to address the following:
 - i) training and verification of competence of auditors and other staff (in accordance with ISO/IEC 17021-10: 2018);
 - ii) the CB's arrangements for communicating with its clients;
 - iii) the CB's arrangements for auditing conformity to the new standard. For example, will it be a single visit or a staged approach;
 - iv) how the CB will ensure clients' ongoing conformity to OHSAS 18001:2007 through the migration process;

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- v) *how the CB plans to use the results of any evaluation activities conducted during the DIS or latest draft stage document before the IS;*
- vi) *action to be taken in respect of clients that have failed to complete the migration by three years after the publication of ISO 45001:2018. For example, the level of audit necessary for certification to be restored.*

3 RELATED DOCUMENTS

ISO/IEC 17011: 2004 Conformity assessment. General requirements on the accreditation bodies accrediting the conformity assessment bodies

ISO/IEC 17021-1: 2015 Conformity assessment. Requirements for bodies providing audit and certification of management systems. Part 1: Requirements

ISO/IEC TS 17021-10: 2018 Conformity assessment. Requirements for bodies providing audit and certification of management systems. Part 10: Competence requirements for auditing and certification of occupational health and safety management systems

Act. No. 505/2009 Coll. on the accreditation of conformity assessment bodies (including amendments to certain acts), as amended

IAF MD 21: 2018 Requirements for the Migration to ISO 45001:2018 from OHSAS 18001: 2007

IAF MD 22: 2018 Application of ISO/IEC 17021-1 for the Certification of Occupational Health and Safety Management Systems (OH&SMS)

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